

## Job vacancy:

[Flanders Investment & Trade](http://www.flandersinvestmentandtrade.com) (FIT - [www.flandersinvestmentandtrade.com](http://www.flandersinvestmentandtrade.com)) is recruiting a Brexit Coordinator, Deputy to the Economic Representative of Flanders join their team at their office in London to start asap and ending 31/12/2023.

## Location:

You will be based in our London office.

## Job description:

You will be responsible for:

- Building an extensive network with governmental and non-governmental institutions, companies and organizations
- Collating information on developments in the regulations and practices with regards to Brexit and share your knowledge with colleagues in the London office and in HQ
- Keeping up to date on trade and industry trends as well as policy changes overall and for capitalising on their relevance for Flanders and its knowledge centres and companies.
- Sharing relevant information in Flanders.
- Coordinating the activities of the Brexit Support Offices in the U.K. with regards to gathering relevant information, organizing activities for internal (within FIT) and external parties
- Working together with the Trade and Investment team London in searching business opportunities
- Reporting towards the Economic Representative of Flanders in London and the Brexit coordinator in Brussels
- ...

## The ideal candidate will have the following qualities and requirements:

- Master's degree in a business related subject, or a Bachelor's degree and 3 years under contract at Flanders Investment & Trade
- Knowledge about international business and export regulations in particular
- Knowledge of the UK, Flanders and European economies
- Demonstrable experience in business development
- Fluent in English; knowledge of Dutch would be beneficial to the role.
- Confident Microsoft Office user
- Familiar with CRM and Dynamics 365 in particular
- Excellent networking skills
- Ability to work well within a team in an international environment
- Client focused attitude
- Strong communicator and ability to empathise
- Excellent analytical skills

## What we offer:

- An exciting position in a dynamic team with a focus on international business development
- Full-time permanent contract under UK law
- Competitive annual salary including London weighting.

- 26 days annual leave and the local bank holidays

### **Want to apply ?**

- Send your CV and motivation letter to Mr. Dirk Verlee, Economic Representative of Flanders, via [recruitment@flanders.co.uk](mailto:recruitment@flanders.co.uk) with the following subject line: Brexit coordinator
- Deadline: **30/06/2022 at 24:00 hrs (GMT)**.

### **Selection procedure:**

1. CV and motivation letter prescreening
2. Case study and interview
3. Final interview

Candidates who reach the final round will be kept on a reserve recruitment list for two years

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